

## Tavistock Infant School

Broadacres, Calthorpe Park, Fleet, Hampshire GU51 4EB

**Head Teacher: Mrs J. O'Connor B.Ed. Hons**

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9<sup>th</sup> May 2017

Dear Parents /Carers,

As part of our summer term topic on 'Castles and Dragons' we have organised an exciting trip to Windsor Castle. This trip will include a tour around the public areas of the castle and an educational workshop. The trip is intended to enhance the children's learning and when they are back in school they will be taking part in activities linked to their day out.

**Year 2** will be going on **Monday 26<sup>th</sup> June** and **Year 1** will be going on **Tuesday 27<sup>th</sup> June**.

We will be travelling by coach to Windsor Castle. We will be leaving school at 9.10am and returning back to school for 3.15pm. Your child will need to be picked up as normal.

Please ensure your child is wearing uniform and has appropriate clothing for cold and wet weather if necessary, as we will be outside for part of the trip. Your child will require a packed lunch for the day, in a named carrier bag. Please ensure your child does not have any containers in their bag as the bags will be thrown away once they have eaten, they will however, require a named water bottle.

As usual a packed lunch can be provided, please see the options on the reply slip attached.

The cost of this trip is £17.25 per child for this trip to take place. We will also need DBS checked Parent Helpers for both days, at this time we are unable to confirm the exact price, but it will be a maximum of £20.50. Please can you let us know on the reply slip, by **19<sup>th</sup> May**, if you are able to help. The exact cost of the Parent Helper tickets will be confirmed soon afterwards.

Kind regards

Mrs O'Connor  
Head Teacher

### Windsor Castle Trip

I give permission for my child \_\_\_\_\_(name) \_\_\_\_\_(class)  
to attend the KS1 trip to Windsor Castle on Monday 26<sup>th</sup> June (Yr 2) / Tuesday 27<sup>th</sup> June (Yr 1).

Emergency contact number on day \_\_\_\_\_

Any medical conditions? \_\_\_\_\_

I have enclosed the donation of £\_\_\_\_\_ (cash/cheque payable to Tavistock Infant School/on  
SCOpay)

I \_\_\_\_\_(parents name) can/cannot\* help on the day of  
the trip (\*delete as necessary) If you would like to help, we will require you to have a current DBS  
certificate.

Emergency contact number, of someone not on the trip, if you would like to be a parent helper  
\_\_\_\_\_

Signed \_\_\_\_\_

**Please tick lunch choice - by 15<sup>th</sup> June - requests after this date cannot be catered for, and a  
packed lunch from home will need to be provided**

- Red option picnic bag: Ham in a roll, a biscuit, a piece of fruit, & a carton of orange juice
- Green option picnic bag: Cheese in a roll, a biscuit, a piece of fruit, & a carton of orange juice
- I will provide a packed lunch from home