



Tavistock County Infant School

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TAVIFF - ANNUAL GENERAL MEETING MINUTES

Date: Wednesday 17 September 2025

Time: 19:30

At: Tavistock Infant School

Attendees: Elly Trimmer, Dagmara Stajkowska-Kahane, Laura Farley, Joanne O'Connor, Jo Holland, Laura Jackson, Vicky Stevens, Ashley Holland, Jasmine Winchcombe, Ketan Ramdharry

Apologies: Laura Griffiths

Welcome

Everyone was welcomed to the meeting

Previous AGM minutes and matters arising

No matters arising

Chairs report

Elly updated on last year's events and activities (full chairs report attached)

Special thanks to Helen and Phill Pritchard, especially for all the work put into the raffle, class repping and for all their help and support over the last three years at events and meetings.

Treasurer's report

Full Treasurer's report attached. Summary figures:

Total amount raised last year: £12,594.11 (before expenses)

Total donated to school: £7,337.76

Bank Balance (at date of report): £9,433.53

Election of committee

Committee role	Nominee	Child's class	Nominated by	Seconded by
Chair	Elly Trimmer	Y2 Mole Class	Laura Farley	Jaz Winchcombe
Treasurer	Laura Griffiths	Y1 Hedgehogs Class	Laura Farley	Dagmara Stajkowska-Kahane
Secretary	Laura Farley	Y2 Squirrel Class	Elly Trimmer	Dagmara Stajkowska-Kahane

Committee nominations voted in by all attendees

Other member roles

The committee sought volunteers for other roles and tasks, as below:

Social media	Nicki Barnard and Jasmine Winchcombe
Pre loved uniform	Dagmara Stajkowska-Kahane
Raffle co-ordinator	Ketan Ramdharry
Classlist	vacant
Corporate fundraising	vacant

Review and accept constitution

Constitution accepted

Other matters

Elly and Laura F both expressed that this year would be their last year on the committee as Wilf and Max will be off to Junior school in September. A request for volunteers to shadow the committee this year was made. Jasmine Winchcombe kindly stepped forward. If anyone else is interested, please do get in touch.

Laura G (by proxy) issued a request that we revert to Classlist payments only for events. Last year a number of late, cash payments were accepted but this does create extra administrative burden and additional organisation for the management of events. It was agreed that all tickets were to be purchased via Classlist and this must be done by the deadline advertised. Late requests will not be possible.

Mrs O'Connor provided a wishlist of items and workshops/experiences that the school would like TAFF to fund. This will be really valuable for our fundraising messages as it demonstrates what we are aiming to raise money for.

Jo raised the point that she feels parents would appreciate the total money raised for each

event to be shared afterwards. This is currently done for all purely fundraising activities, such as Firework Hair, Pancake Flip and Money Train. And totals for terms are shared in TAFF updates. The committee agreed to trial sharing after other events too.

All attendees agreed that Match Funding was a really important and profitable way to raise money for little resource and effort. We will explore more ways to promote this. Jo suggested we could also share a request for any runners of Fleet Half, or 10K to adopt TAFF/Tavistock as their chosen charity to fundraise for.

Year ahead planning

Elly outlined plans for the coming term. Thank you to everyone for their ideas and suggestions.

Date for next planning meeting: Thursday 16 October 7:30 @The Oatsheaf